

Tuesday, April 30, 2019

Minutes of the meeting of the Comox Valley Regional District Board of Directors held on Tuesday, April 30, 2019 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:00 pm.

## MINUTES

### Present:

<b>Chair:</b>	B. Wells	City of Courtenay
<b>Vice-Chair:</b>	A. Hamir	Lazo North (Area 'B')
<b>Directors:</b>	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Hillian	City of Courtenay
	D. Frisch	City of Courtenay
	M. Swift	Town of Comox
	J. Ketler	Village of Cumberland
	K. Grant	Town of Comox
<b>Staff:</b>	R. Dyson	Chief Administrative Officer
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	J. Martens	Manager of Legislative Services

### ATTENDANCE:

Director Arbour was not in attendance when the meeting was called to order.

### RECOGNITION OF TRADITIONAL TERRITORIES:

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### IN-CAMERA MEETING:

A. Hamir/D. Frisch: THAT the board adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(g) Litigation or potential litigation affecting the regional district; and,

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the committee/board, could reasonably be expected to harm the interests of the regional district if they were held in public.

AND FINALLY THAT the in-camera portion convene immediately following the open portion of the meeting.

208

Carried

**ADOPTION OF MINUTES:**

D. Frisch/E. Grieve: THAT the following minutes be adopted:

- Comox Valley Regional District Board minutes dated March 19, 2019.
- Comox Valley Regional District Board minutes dated March 21, 2019.
- Comox Valley Regional District Board minutes dated April 9, 2019.

208

Carried

**PETITIONS AND DELEGATIONS:**

**COMOX VALLEY COMMUNITY HEALTH NETWORK**

Lindsay McGinn and Nick Chowdhury, Comox Valley Community Health Network, provided an update on the work of the network including action on identified priorities.

D. Frisch/A. Hamir: THAT the delegation from Lindsay McGinn and Nick Chowdhury, Comox Valley Community Health Network, be received

208

Carried

**REPORTS:**

**COMOX VALLEY WATER COMMITTEE - APRIL 2, 2019**

K. Grant/W. Morin: THAT the Comox Valley Water Committee minutes dated April 2, 2019 be received.

208

Carried

**PUBLIC HEARING FOR BYLAW NO. 568 (2245 SCHULZ ROAD) - APRIL 9, 2019**

K. Grant/E. Grieve: THAT the public hearing minutes dated April 9, 2019 for Bylaw No. 568 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 78" (Pajak - 2245 Schulz Road) be received.

208

Carried

**ELECTORAL AREAS SERVICES COMMITTEE - APRIL 15, 2019**

K. Grant/E. Grieve: THAT the Electoral Areas Services Committee minutes dated April 15, 2019 be received.

208

Carried

A. Hamir/D. Frisch: THAT the board approve the Development Variance Permit DV 2A 19 (Aikman) to allow a carriage house to have access via an internal staircase, internal access to the accessory use below and to increase the maximum height from 7.0 metres to 8.0 metres for a property described as Lot 11, Block J, Section 6A, Nelson District, Plan 1478, PID 000-494-704 (3847 Marine Drive) with the condition that a visual buffer along the portion of the proposed carriage house be implemented and maintained for the life of this building;

AND THAT the Corporate Legislative Officer be authorized to execute the permit.

208 and 213

Carried

K. Grant/D. Frisch: THAT the board approve the Development Variance Permit DV 3A 19 (Urquhart/Clayson) to allow the floor area of the ground level of a carriage house to exceed the floor area of the second storey for property described as Lot 30, District Lot 26, Newcastle District, Plan 18550, PID 000-412-392 (7927 Park Road);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.  
208 and 213 Carried

K. Grant/E. Grieve: THAT the board approve the Development Variance Permit DV 3C 19 (Waldman) to allow a carriage house to have access via an internal staircase, internal access to the accessory use below and to increase the maximum height from 7.0 metres to 8.0 metres for a property described as Lot 4, Block F, District Lot 95, Comox District, Plan 13540, PID 004-571-461 (1325 Carron Road);

AND FINALLY THAT the Corporate Legislative Officer be authorized to execute the permit.  
208 and 213 Carried

The Chair called for any members of the public that may wish to speak regarding TUP 2C 19 – 4627, 4635, 4639, 4745, 4749, 4751 and 4753 Forbidden Plateau Road (Griessel). There were no speakers.

K. Grant/D. Hillian: THAT the board approve issuance of a Temporary Use Permit (TUP 2C 19) to John Kevin Richard Griessel to allow an event organized by the Jeepapalooza Association of BC to be held from May 17 to 20, 2019 (with event setup starting May 15, 2019 and cleanup complete by May 21, 2019) with the expiry date of May 21, 2019, on the property described as Lot A, Township 9, Section 5, Comox District, Plan VIP80212, PID 026-537-206 (4627, 4635, 4639, 4745, 4749, 4751 and 4753 Forbidden Plateau Road);

AND FINALLY THAT the board authorize the Corporate Legislative Officer to execute the Temporary Use Permit subject to the receipt of proof that the event insurance has been renewed to cover this year's event.  
208 and 213 Carried

E. Grieve/K. Grant: THAT the board provide a letter of support to Minister Doug Donaldson, Ministry of Forests, Lands, Natural Resource Operations and Rural Development, encouraging the minister to meet with the Forbidden Plateau Reclamation Society to discuss the clean up of the old Forbidden Plateau ski hill site.  
208 Carried

#### **SEWAGE COMMISSION - APRIL 16, 2019**

K. Grant/W. Morin: THAT the Sewage Commission minutes dated April 16, 2019 be received.  
208 Carried

#### **COMOX VALLEY WATER COMMITTEE - APRIL 16, 2019**

D. Frisch/J. Ketler: THAT the Comox Valley Water Committee minutes dated April 16, 2019 be received.  
208 Carried

#### **COMMITTEE OF THE WHOLE - APRIL 16, 2019**

K. Grant/D. Frisch: THAT the Committee of the Whole minutes dated April 16, 2019 be received.  
208 Carried

E. Grieve/A. Hamir: THAT the Comox Valley Regional District support the Coastal Communities Social Procurement Initiative and join as a member for two years for a cost of \$2,448 per year, to be funded by the electoral area administration service;

AND FURTHER THAT staff be authorized to select and pilot social and sustainable procurement concepts in future procurements and report back to the board in the fall on the outcomes.

208

Carried

D. Hillian/J. Ketler: WHEREAS single use plastic bags are a major contributor to pollution;

AND WHEREAS it is in the best interest of the health and welfare of the residents of the Comox Valley to restrict the proliferation of single-use plastics;

THEREFORE BE IT RESOLVED THAT the Comox Valley Regional District Board encourages its member municipalities and all businesses within the region to restrict the use of single-use plastic bags.

208

Carried

D. Hillian/D. Frisch: THAT the Comox Valley Regional District write to the Province of British Columbia to request province-wide business regulations to reduce single-use plastic bags and disposable plastic packaging.

208

Carried

A. Hamir/J. Ketler: THAT the matter of restricting single-use plastic bags be referred to the Comox Strathcona Waste Management Board for consideration of further action.

208

Carried

E. Grieve/A. Hamir: THAT the Comox Valley Regional District (CVRD) Board support in principle the concept of a Comox Valley Food Policy Council (CVFPC);

AND FINALLY THAT the CVRD collaborate with the CVFPC in regards to its establishment with the terms of reference and other matters such as funding and in-kind support being brought back for board consideration.

208

Carried

A. Hamir/W. Morin: THAT the CVRD directors appointed to the Vancouver Island Regional Library Board for 2019 be paid remuneration for board meeting attendance in accordance with CVRD Bylaw No. 236 being "Comox Valley Regional District Remuneration and Expenses Bylaw 2012".

208

Carried

## **BOARD OF VARIANCE - APRIL 24, 2019**

D. Hillian/K. Grant: THAT the Board of Variance minutes dated April 24, 2019 be received.

208

Carried

## **IMPROVE INTERNET CONNECTIVITY ON DENMAN AND HORNBY ISLANDS**

K. Grant/D. Hillian: THAT the report dated April 25, 2019 regarding a request for support for a funding initiative that would improve internet connectivity on Denman and Hornby Islands be received.

208

Carried

K. Grant/D. Hillian: THAT subject to the Hornby Island Community Economic Enhancement Corporation and the Denman Works! Economic Enhancement Society preparing the grant application and providing all

reporting requirements, the board authorizes the Comox Valley Regional District to submit a grant application to the Connecting BC program, administered through the Northern Development Initiative Trust, for high speed internet connectivity on Denman and Hornby Islands;

AND FURTHER THAT, if the grant application is successful, the Comox Valley Regional District administer the grant funding on behalf of the Hornby Island Community Economic Enhancement Corporation and the Denman Works! Economic Enhancement Society for the high speed internet connectivity initiative.

208

Carried

Director Arbour entered the meeting at 4:41 pm.

## **COMOX VALLEY REGIONAL DISTRICT 2018 ANNUAL REPORT**

K. Grant/A. Hamir: THAT the Comox Valley Regional District 2018 Annual Report be received.

208

Carried

J. Steel, Manager of Corporate Communications, presented an overview of the Comox Valley Regional District 2018 Annual Report.

### **BYLAWS AND RESOLUTIONS:**

K. Grant/D. Arbour: THAT Bylaw No. 578 being "Comox Valley Regional District Municipal Ticket Information Bylaw No. 104, 2010, Amendment No. 15" be given first and second readings concurrently.

208

Carried

D. Frisch/K. Grant: THAT Bylaw No. 578 being "Comox Valley Regional District Municipal Ticket Information Bylaw No. 104, 2010, Amendment No. 15" be read a third time.

208

Carried

D. Arbour/K. Grant: THAT Bylaw No. 568 being "Comox Valley Zoning Bylaw, 2005, Amendment No. 78" be given third reading.

208 and 213

Carried

J. Ketler/D. Frisch: THAT Bylaw No. 492 being "Unightly Premises Extended Service Establishment Bylaw 2051, 1998, Amendment No. 3" be finally adopted.

208

Carried

D. Frisch/A. Hamir: THAT Bylaw No. 571 being "Comox Valley Water Supply System Development Cost Charges Bylaw No. 571, 2019" be finally adopted.

209

Carried

W. Morin/K. Grant: THAT Bylaw No. 572 being "Comox Valley Sewerage Service Development Cost Charges Bylaw No. 572, 2019" be finally adopted.

209

Carried

K. Grant/D. Frisch: THAT Bylaw No. 573 being "Comox Valley Sewerage System Capital Improvement Cost Charge Bylaw No. 3008, 2007, Amendment No. 3" be finally adopted.

209

Carried

D. Hillian/K. Grant: THAT Bylaw No. 574 being "Comox Valley Water Supply System Capital Improvement Cost Charge Bylaw No. 2350, 2001 Amendment No. 4" be finally adopted.

209

Carried

D. Hillian/E. Grieve: THAT Bylaw No. 576 being “Comox Valley Community Justice Contribution Extended Service Bylaw No. 2262, 2000, Amendment No. 2” be finally adopted.

208

Carried

**ADJOURN TO IN-CAMERA:**

The board adjourned to its in-camera session at 4:51 pm.

**RISE AND REPORT:**

The board rose from its in-camera session at 5:27 pm.

**TERMINATION:**

E. Grieve/K. Grant: THAT the meeting terminate.

208

Carried

Time: 5:28 pm.

Confirmed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_:

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Bob Wells  
Chair

Certified Correct and Recorded By:

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Jake Martens  
Manager of Legislative Services